

CONFIDENTIAL **SECURITY INFORMATION**

Advisor for Management

22 January 1952

Chief of Procurement

Request for Increase in Table of Organization

1. It is requested that one position be added to the present T/O, to be included in the Office of the Chief, with the classification of Security Officer, Grade GS-13.

2. The establishment of subject position has been discussed and coordinated with I. & S. Office. It is the suggestion of that office that the job be included within the T/O of the Procurement Office as opposed to their own; assignment and administration to be with this Office, and technical supervision to be retained by I. & S.

3. Justification of the position is substantiated by the following:

a. Research and Development contracts and projects present a particularly sensitive security problem in their origin and subsequent operation. Security supervision is a requisite.

b. Frequent and immediate security clearances are required prior to negotiation and discussion with private concerns and individuals.

c. In conjunction with the contract inspection of all CIA contracts by this Office to assure compliance with specifications, similar inspection is required of premises, procedures and personnel to maintain and insure compliance with Agency security requirements.

d. Urgently needed security-wise to establish, inspect and improve liaison and communication channels with other Government Agencies and private concerns.

e. There is an existant and increasingly urgent need for the assignment of a Security Officer for continued availability in a consultive capacity.

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| Class. Change To: TS |
| Auth: <u>HR 7-2</u> |
| Date: <u>10-13-78</u> |
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